Check out our NEW Self Service Employee Portal

https://login.paylocity.com

* View or print W2's and current or previously pay stubs

* Update address, emergency contact & dependents

* Set up Direct Deposit

*Print forms

* Review Company Handbooks

*Get the latest Company News

Helpful hints when logging into the Self Service Employee Center...

- ❖ Be sure to use the company ID that matches the company you are paid from (the correct company name can be found on the top left corner of your checks).
- ❖ If you forget your password, you can click the "reset password" button.
- ❖ Be sure an email address has been entered in the system. If you do not have a work email, a personal email must be provided to payroll.
- ❖ If Paylocity is not recognizing you, you may be entering information that does not match what has previously been entered in Paylocity. The information must match exactly. Try altering your name (i.e. adding Jr., using your legal name), or double checking your zip code. If you have moved recently, we may not have your current address.
- ❖ If after several attempts to login you become locked out, contact HR at 714-443-4044 ex 105, to reset.